SUBMISSION INSTRUCTIONS
EXHIBITOR Magazine's 12th Annual
Portable/Modular Awards

Entry Requirements

The following items must be submitted for each entry.

1. **Entry Form and Fee.** Fill out the **online entry form** and remit payment via credit card.

2. **PowerPoint/Summary (for judging purposes).** Download the PowerPoint Template. (Visit www.ExhibitorOnline.com/PMA and under How to Enter on the far right, click on PowerPoint Template under Step 3.) This document provides detailed instructions and a template to help you create a PowerPoint presentation that will be consistent with other entries. It will house your low-res visuals as well as a written description of the project. (You must use the template as opposed to your own design.)

3. **High-Res Photos (Raw, TIFF, EPS, or JPEG format for publication).** Include overall and detail images of the completed project according to the following category parameters.
   - **All Categories EXCEPT for Best Conceptual Design**
     While renderings will be accepted among the images, at least two and no more than 20 images of the completed project must be included. (For the Best Reconfigurable Exhibit category, entrants must provide visuals for at least two different configurations.)

   - **Best Conceptual Design**
     Provide at least two and no more than 20 renderings of the conceptual design. Provide the same images contained in the PowerPoint (see No. 2 above), but as individual files in their original, high-res formats. Files must be 300 dpi or more and 8.5-by-11-inch or more.

4. **Videos (optional) —** Include any videos related to the design using a format compatible with Windows Media Player. Provide actual video files, not URLs.

5. **Floor Plan (optional)** — Include a high-res floor plan.

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3. Finally, share this file with larmstrong@exhibitorgroup.com and ensure that it remains accessible through October 31, 2025.

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Payment is collected via the **online form** and must be made in U.S. dollars via Visa, MasterCard, or American Express. To be eligible for the pricing indicated, all entry requirements (including visuals submitted via Dropbox) must be submitted by 11:59 p.m. on or before each deadline.
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